

# **ANNUAL REPORT**

OF

Name: WIND POINT WATER UTILITY

Principal Office: 215 EAST FOUR MILE ROAD

**RACINE**, WI 53402

For the Year Ended: DECEMBER 31, 2002

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

Version: 4.04i

# **SIGNATURE PAGE**

I JEANNE TOMASEK	of
(Person responsible for account	nts)
WIND POINT WATER UTILITY	, certify that I
(Utility Name)	
am the person responsible for accounts; that I have examined the knowledge, information and belief, it is a correct statement of the the period covered by the report in respect to each and every many	e business and affairs of said utility for
	04/01/2003
(Signature of person responsible for accounts)	(Date)
CLERK/TREASURER	_
(Title)	

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#### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: WIND POINT WATER UTILITY
Utility Address: 215 EAST FOUR MILE ROAD

**RACINE, WI 53402** 

When was utility organized? 8/12/1966

Report any change in name:

Effective Date: Utility Web Site:

#### Utility employee in charge of correspondence concerning this report:

Name: MS JEANNE TOMASEK
Title: CLERK / TREASURER

Office Address:

215 EAST FOUR MILE ROAD

RACINE, WI 53402

**Telephone:** (262) 639 - 3524 **Fax Number:** (262) 639 - 5727

E-mail Address: WPVILL@EXECPC.COM

#### Individual or firm, if other than utility employee, preparing this report:

Name: MR JAMES L BURDICK

Title: PARTNER

Office Address: CLIFTON GUNDERSON L.L.P.

222 MAIN STREET P.O. BOX 1347 RACINE, WI 53402

Telephone: (262) 637 - 9351 EXT 3225

Fax Number: (262) 637 - 0734

E-mail Address: jim.burdick@cliftoncpa.com

#### President, chairman, or head of utility commission/board or committee:

Name: MR JOHN KNUTESON

Title: CHAIRMAN

Office Address:

215 EAST FOUR MILE ROAD

RACINE, WI 53402

Telephone: (262) 639 - 3524

Fax Number: (262) 639 - 5727

E-mail Address: wpvill@execpc.com

Are records of utility audited by individuals or firms, other than utility employee? YES

#### **IDENTIFICATION AND OWNERSHIP**

Individual or firm, if other than utility employee, auditing utility records:

Name: MS JULIE CRAIG

Title:

Office Address: GORDON J MAIER & CO

220 NINTH STREET RACINE, WI 53403

Telephone: (262) 634 - 7108 Fax Number: (262) 634 - 5069 E-mail Address: julie@gjmllp.com

Date of most recent audit report: 3/22/2002

Period covered by most recent audit: DECEMBER 31, 2001

Names and titles of utility management including manager or superintendent:

Name: MR RANDY MILLER

Title: MANAGER

Office Address:

215 EAST FOUR MILE ROAD

RACINE, WI 53402

Telephone: (262) 639 - 3524

Fax Number: (262) 639 - 5727

E-mail Address: wpvill@execpc.com

Name: MS JEANNE TOMASEK

Title: CLERK/TREASURER

Office Address:

215 EAST FOUR MILE ROAD

**RACINE**, WI 53402

Telephone: (262) 639 - 3524
Fax Number: (262) 639 - 5727
E-mail Address: wpvill@execpc.com

Name of utility commission/committee: VILLAGE BOARD

Names of members of utility commission/committee:

MR JOHN W KNUTESON, CHAIRMAN

Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?

NO

Provide the following information regarding the provider(s) of contract services:

#### **IDENTIFICATION AND OWNERSHIP**

Firm Name:			
Contact Person:			
Title:			
Telephone: ( )	-		
Fax Number: ( )	-		
E-mail Address:			

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

# **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	295,925	267,854	1
Operating Expenses:			
Operation and Maintenance Expense (401)	281,018	229,597	2
Depreciation Expense (403)	20,631	20,394	3
Amortization Expense (404)	0	0	4
Taxes (408)	22,980	22,926	5
Total Operating Expenses	324,629	272,917	
Net Operating Income	(28,704)	(5,063)	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	(28,704)	(5,063)	
OTHER INCOME	_	_	_
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	_ 8
Interest and Dividend Income (419)	1,076	2,804	9
Miscellaneous Nonoperating Income (421)	0	0	_ 10
Total Other Income	1,076	2,804	
Total Income	(27,628)	(2,259)	
MISCELLANEOUS INCOME DEDUCTIONS	0	0	
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	_ 12
Total Miscellaneous Income Deductions	(07,000)	(2.250)	
Income Before Interest Charges	(27,628)	(2,259)	
INTEREST CHARGES	0	0	40
Interest on Long-Term Debt (427)	0	0	13
Amortization of Debt Discount and Expense (428)			_ 14 _ 15
Amortization of Premium on DebtCr. (429)	0	0	16
Interest on Debt to Municipality (430) Other Interest Expense (431)	0	0	- 10 17
Interest Charged to ConstructionCr. (432)	O	U	18
Total Interest Charges	0	0	_ 10
Net Income	(27,628)	(2,259)	
EARNED SURPLUS	(21,020)	(2,200)	
Unappropriated Earned Surplus (Beginning of Year) (216)	155,651	157,910	19
Balance Transferred from Income (433)	(27,628)	(2,259)	20
Miscellaneous Credits to Surplus (434)	0	(2,200)	_ <del>2</del> 0
Miscellaneous Debits to SurplusDebit (435)	0	0	22
Appropriations of SurplusDebit (436)	0	0	23
Appropriations of Income to Municipal FundsDebit (439)	0	0	24
Total Unappropriated Earned Surplus End of Year (216)	128,023	155,651	

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)
Revenues from Utility Plant Leased to Others (412):	
NONE	1
Total (Acct. 412):	0
Expenses of Utility Plant Leased to Others (413):	
NONE	2
Total (Acct. 413):	0
Nonoperating Rental Income (418):	
NONE	3
Total (Acct. 418):	0
Interest and Dividend Income (419):	
INTEREST ON BANK ACCOUNT	1,076
Total (Acct. 419):	1,076
Miscellaneous Nonoperating Income (421):	
NONE	5
Total (Acct. 421):	0
Miscellaneous Amortization (425):	
NONE	
Total (Acct. 425):	0
Other Income Deductions (426):	
NONE	7
Total (Acct. 426):	0
Miscellaneous Credits to Surplus (434):	
NONE	8
Total (Acct. 434):	0
Miscellaneous Debits to Surplus (435):	
NONE	g
Total (Acct. 435)Debit:	0
Appropriations of Surplus (436):	
Detail appropriations to (from) account 215	10
Total (Acct. 436)Debit:	0
Appropriations of Income to Municipal Funds (439):	
NONE	11
Total (Acct. 439)Debit:	0

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)		
Revenues (account 415)						0	_
Revenues (account 415)							'
Costs and Expenses of Merchandising,	Jobbing and	Contract Wor	·k (416):				
Cost of merchandise sold						0	2
Payroll						0	3
Materials						0	4
Taxes						0	5
Other (list by major classes):							
, , ,						0	6
Total costs and expenses	0	0	0	C	)	0	
Net income (or loss)	0	0	0	C	)	0	

#### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	295,925	0	0	0	295,925	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:					0	6
Revenues subject to Wisconsin Remainder Assessment	295,925	0	0	0	295,925	•

# **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	1,226,505	1,215,067	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	411,009	394,053	2
Net Utility Plant	815,496	821,014	-
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	0	0	7
Total Other Property and Investments	0	0	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	117,464	95,611	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	67,915	58,653	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	0	0	14
Materials and Supplies (150)	6,324	3,466	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	191,703	157,730	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	1,007,199	978,744	:

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# **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	109,892	109,892	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	128,023	155,651	23
Total Proprietary Capital	237,915	265,543	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	0	0	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	45,748	6,731	28
Payables to Municipality (233)	18,682	8,366	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	0	0	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	64,430	15,097	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	704,854	698,104	_ 38
Total Liabilities and Other Credits	1,007,199	978,744	_

#### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)
Plant Accounts:				
Utility Plant in Service (100)	1,226,505	0	0	0
Utility Plant Purchased or Sold (391)				
Utility Plant in Process of Reclassification (392)				_
Utility Plant Leased to Others (393)				
Property Held for Future Use (394)				
Construction Work in Progress (395)				
Utility Plant Acquisition Adjustments (396)				
Other Utility Plant Adjustments (397)				
Total Utility Plant	1,226,505	0	0	0
Accumulated Provision for Depreciation and Ame	ortization:			
Accumulated Provision for Depreciation of Utility Plant in Service (110)	411,009	0	0	0
Total Accumulated Provision	411,009	0	0	0
Net Utility Plant	815,496	0	0	0
		•		

# **ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)**

Depreciation Accruals (Credits) during the year:

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year	394,053				394,053
Credits During Year					
Accruals:					
Charged depreciation expense (403)	20,631				20,631
Depreciation expense on meters					
charged to sewer (see Note 3)					0
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
					0
Total credits	20,631	0	0	0	20,631
Debits during year					
Book cost of plant retired	3,675				3,675
Cost of removal					0
Other debits (specify):					
					0
Total debits	3,675	0	0	0	3,675
Balance End of Year	411,009	0	0	0	411,009
Composite Depreciation Rate?	Yes				
If yes, what is the rate?	1.69%				

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)	0			0	3
<b>Net Nonutility Property</b>	0	0	0	0	=

# ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	0	_
Deductions:	_	
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	0	
Balance end of year	0	

# **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	6,324	3,466	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	6,324	3,466	=

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written	Off During Year		
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181) NONE				— 1
Total			0	
Unamortized premium on debt (251)		=		
NONE				2
Total		_	0	

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year Changes during year (explain):	109,892	1
Balance end of year	109,892	2

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		Principal
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

#### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

		Final		Principal
	Date of	Maturity	Interest	Amount
Account and Description of Obligation	Issue	Date	Rate	<b>End of Year</b>
(a and b)	(c)	(d)	(e)	(f)

**NONE** 

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)		
Balance first of year	0	1	
Accruals:			
Charged water department expense	22,980	2	
Charged electric department expense		3	
Charged sewer department expense		4	
Other (explain):			
NONE		5	
Total Accruals and other credits	22,980	_	
Taxes paid during year:			
County, state and local taxes	20,373	6	
Social Security taxes	2,363	7	
PSC Remainder Assessment	244	8	
Other (explain):			
NONE		9	
Total payments and other debits	22,980		
Balance end of year	0	:	

# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	l Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrue Balance End of Year (e)	d
Bonds (221)					
	0			0	1
Subtotal	0	0	0	0	
Advances from Municipality (223)					,
	0			0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					,
	0			0	3
Subtotal	0	0	0	0	
Notes Payable (231)					•
	0			0	4
Subtotal	0	0	0	0	
Total	0	0	0	0	

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# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

		Elect	ric				
Particulars (a)	Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	698,104	0	0	0	0	698,104	1
Add credits during year:							
For Services	6,750					6,750	2
For Mains						0	3
Other (specify): NONE						0	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	704,854	0	0	0	0	704,854	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

#### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	•
Other Investments (124): NONE		2
Total (Acct. 124):	0	•
Special Funds (125): NONE		3
Total (Acct. 125):	0	
Notes Receivable (141): NONE		4
Total (Acct. 141):	0	
Customer Accounts Receivable (142): Water	67,915	5
Electric  Sower (Pagulated)		6 7
Sewer (Regulated) Other (specify):		′
NONE		8
Total (Acct. 142):	67,915	-
Other Accounts Receivable (143):		
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
Other (specify): NONE		11
Total (Acct. 143):	0	
		•
Receivables from Municipality (145): NONE		12
Total (Acct. 145):	0	
Prepayments (165): NONE		13
Total (Acct. 165):	0	13
Extraordinary Property Losses (182):	· · · · · · · · · · · · · · · · · · ·	•
NONE Total (Aget 193):		. 14
Total (Acct. 182):	0	-
Other Deferred Debits (183):		15
NONE Total (Acct. 183):	0	15
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# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Payables to Municipality (233):	
EXPENSE REIMBURSEMENT	18,682 10
Total (Acct. 233):	18,682
Other Deferred Credits (253):	
NONE	17
Total (Acct. 253):	0

#### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						_
Utility Plant in Service	1,220,786	0	0	0	1,220,786	1
Materials and Supplies	4,895	0	0	0	4,895	2
Other (specify):					0	3
					<u> </u>	3
Less Average:						
Reserve for Depreciation	402,531	0	0	0	402,531	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	701,479	0	0	0	701,479	6
Other (specify):					0	7
Average Net Rate Base	121,671	0	0	0	121,671	•
Net Operating Income	(28,704)	0	0	0	(28,704)	8
Net Operating Income as a percent of						
Average Net Rate Base	-23.59%	N/A	N/A	N/A	-23.59%	

# **RETURN ON PROPRIETARY CAPITAL COMPUTATION**

- 1. The data used in calculating proprietary capital are averages.
- 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		_
Capital Paid in by Municipality	109,892	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	141,837	3
Other (Specify):		4
Total Average Proprietary Capital	251,729	•
Net Income		
Net Income	(27,628)	5
Percent Return on Proprietary Capital	-10.98%	

# **IMPORTANT CHANGES DURING THE YEAR**

Report changes of any of the following types:
1. Acquisitions.
2. Leaseholder changes.
3. Extensions of service.
4. Estimated changes in revenues due to rate changes.
5. Obligations incurred or assumed, excluding commercial paper.
6. Formal proceedings with the Public Service Commission.
7. Any additional matters.

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#### **FINANCIAL SECTION FOOTNOTES**

#### Signature Page (Page ii)

Accountant's report

Members of the Board of Trustees Village of Wind Point Racine, Wisconsin

We have compiled the Annual Report included in the accompanying prescribed form for the Wind Point Water Utility as of December 31, 2002 and for the year then ended in accordance with the Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

Our compilation was limited to presenting in the form prescribed by the Public Service Commission of Wisconsin information that is the representation of management. We have not audited or reviewed the report referred to above and, accordingly, do not express an opinion or any other form of assurance on it.

This report is presented in accordance with the requirements of the Public Service Commission of Wisconsin which differ from generally accepted accounting principles. Accordingly, this report is not designed for those who are not informed about such differences.

Clifton Gunderson LLP

Racine, Wisconsin March 28, 2003

#### FINANCIAL SECTION FOOTNOTES

#### Identification and Ownership - Contacts (Page iv)

Dear Ms. Tomasek:

The Public Service Commission (Commission) staff has completed its analytical review of your utility's 2002 annual report. The primary purpose of our analytical review is to detect possible accounting related errors and to identify significant fluctuations from prior year's data, which are not sufficiently explained in the footnotes of your annual report. We have no questions only the following comment:

In the future, please explain any "other" tax rate reported on Page W-7, either local or non local.

In addition, you may receive additional inquiries from our office regarding your annual report during a rate case, construction authorization, or other Commission reviews.

Thank you for your efforts in preparing your 2002 annual report. We are closing the review of your 2002 annual report. . If you have any questions, please feel free to contact me at (608) 266-3768 or by e-mail at elaine.engelke@psc.state.wi.us.

Sincerely,

Elaine Engelke Financial Specialist Division of Water, Compliance, and Consumer Affairs

# **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
Operating Revenues Sales of Water		
Sales of Water (460-467)	295,616	1
Total Sales of Water	295,616	•
Other Operating Revenues		
Forfeited Discounts (470)	309	2
Other Water Revenues (474)	0	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	309	
Total Operating Revenues	295,925	,
Operation and Maintenenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	247,522	5
General Operating Expenses (680-690)	33,496	6
Total Operation and Maintenenance Expenses	281,018	,
Other Operating Expenses		
Depreciation Expense (403)	20,631	7
Amortization Expense (404)		8
Taxes (408)	22,980	9
Total Other Operating Expenses	43,611	•
Total Operating Expenses	324,629	
NET OPERATING INCOME	(28,704)	<u>:</u>

#### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	_
Metered Sales to General Customers (461)				-
Residential	759	72,387	196,752	4
Commercial	25	18,538	43,647	5
Industrial				6
Total Metered Sales to General Customers (461)	784	90,925	240,399	•
Private Fire Protection Service (462)	2		1,264	7
Public Fire Protection Service (463)	1		49,961	8
Other Sales to Public Authorities (464)	6	1,333	3,992	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				_ 12
Total Sales of Water	793	92,258	295,616	=

# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.	

Thousands of
Customer Name Point of Delivery Gallons Sold Revenues
(a) (b) (c) (d)

NONE

# **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	49,961	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	49,961	-
Forfeited Discounts (470):		•
Customer late payment charges	309	5
Other (specify): NONE		- 6
Total Forfeited Discounts (470)	309	-
Other Water Revenues (474):		•
Return on net investment in meters charged to sewer department		7
Other (specify): NONE		- 8
Total Other Water Revenues (474)	0	-
Amortization of Construction Grants (475):		-
NONE		9
Total Amortization of Construction Grants (475)	0	_

#### **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)
PLANT OPERATION AND MAINTENANCE EXPENSES	
Salaries and Wages (600)	11,677
Purchased Water (610)	203,712
Fuel or Power Purchased for Pumping (620)	
Chemicals (630)	
Supplies and Expenses (640)	4,868
Repairs of Water Plant (650)	26,729
Transportation Expenses (660)	536
Total Digut Operation and Maintenance Function	247,522
GENERAL OPERATING EXPENSES	<u> </u>
GENERAL OPERATING EXPENSES Administrative and General Salaries (680)	15,978
GENERAL OPERATING EXPENSES Administrative and General Salaries (680) Office Supplies and Expenses (681)	15,978 1,229
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)	15,978
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)	15,978 1,229 9,980
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)	15,978 1,229
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	15,978 1,229 9,980
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	15,978 1,229 9,980 5,654
GENERAL OPERATING EXPENSES Administrative and General Salaries (680) Office Supplies and Expenses (681) Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686) Regulatory Commission Expenses (688) Miscellaneous General Expenses (689) Uncollectible Accounts (690) Total General Operating Expenses	15,978 1,229 9,980 5,654

## **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		20,373	1
Less: Local and School Tax Equivalent on			2
Meters Charged to Sewer Department			
Net property tax equivalent		20,373	
Social Security		2,363	3
PSC Remainder Assessment		244	4
Other (specify):			
NONE			5
Total tax expense		22,980	

### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Racine			1
SUMMARY OF TAX RATES						
State tax rate	mills		0.232180			3
County tax rate	mills		4.994517			
Local tax rate	mills		6.024482			
School tax rate	mills		8.740704			6
Voc. school tax rate	mills		1.805888			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.229325			9
Total tax rate	mills		22.027096			10
Less: state credit	mills		1.513425			11
Net tax rate	mills		20.513671			12
PROPERTY TAX EQUIVALENT CALC	ULATIC	N				 13
Local Tax Rate	mills		6.024482			14
Combined School Tax Rate	mills		10.546592			15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		16.571074			17
Total Tax Rate	mills		22.027096			18
Ratio of Local and School Tax to Total	al dec.		0.752304			19
Total tax net of state credit	mills		20.513671			20
Net Local and School Tax Rate	mills		15.432518			21
Utility Plant, Jan. 1	\$	1,215,066	1,215,066			22
Materials & Supplies	\$	3,466	3,466			23
Subtotal	\$	1,218,532	1,218,532			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	1,218,532	1,218,532			26
Assessment Ratio	dec.		0.861251			27
Assessed Value	\$	1,049,462	1,049,462			28
Net Local & School Rate	mills		15.432518			29
Tax Equiv. Computed for Current Yea		16,196	16,196			30
Tax Equivalent per 1994 PSC Report	\$	20,373				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note	6) \$	20,373				34

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### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT	. ,	. ,	
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	0	0	_
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		_ 4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		_ 6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	0		_ 8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		_ 10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	0	0	_
PUMPING PLANT			
Land and Land Rights (320)	0		_ 12
Structures and Improvements (321)	0		13
Boiler Plant Equipment (322)	0		_ 14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		_ 16
Electric Pumping Equipment (325)	0		17
Diesel Pumping Equipment (326)	0		_ 18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	0	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		_ 22
Water Treatment Equipment (332)	0		23
Total Water Treatment Plant	0	0	_
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	0		24
Structures and Improvements (341)	0		25

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)				0 1
Franchises and Consents (302)				0 2
Miscellaneous Intangible Plant (303)				0 3
Total Intangible Plant	0	0		<u>0</u>
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)				0 4
Structures and Improvements (311)				5
Collecting and Impounding Reservoirs (312)				0 6
Lake, River and Other Intakes (313)				7
Wells and Springs (314)				8 0
Infiltration Galleries and Tunnels (315)				9
Supply Mains (316)				0 10
Other Water Source Plant (317)				<u> </u>
Total Source of Supply Plant	0	0		<u>0</u>
PUMPING PLANT Land and Land Rights (320)				<u>0</u> 12
Structures and Improvements (321)				0 13
Boiler Plant Equipment (322)				0 14
Other Power Production Equipment (323)				0 15
Steam Pumping Equipment (324)				<u>0</u> 16
Electric Pumping Equipment (325)				0 17
Diesel Pumping Equipment (326)				<u>0</u> 18
Hydraulic Pumping Equipment (327)				0 19
Other Pumping Equipment (328)				20
Total Pumping Plant	0	0		<u>0</u>
WATER TREATMENT PLANT				
Land and Land Rights (330)				0 21
Structures and Improvements (331)				0 22
Water Treatment Equipment (332)				0 23
Total Water Treatment Plant	0	0		<u>0</u>
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)				0 24
Structures and Improvements (341)				25

### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT	(**)	(-)	
Distribution Reservoirs and Standpipes (342)	0		26
Transmission and Distribution Mains (343)	809,896		 27
Fire Mains (344)	0		28
Services (345)	191,562	6,750	29
Meters (346)	99,379	5,618	30
Hydrants (348)	87,073	2,745	31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	1,187,910	15,113	_
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	1,253		35
Computer Equipment (372.1)	0		36
Transportation Equipment (373)	16,397		37
Other General Equipment (379)	9,507		38
Other Tangible Property (390)	0		39
Total General Plant	27,157	0	_
Total utility plant in service directly assignable	1,215,067	15,113	_
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	1,215,067	15,113	=

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			0	26
Transmission and Distribution Mains (343)			809,896	27
Fire Mains (344)			0	28
Services (345)			198,312	29
Meters (346)	2,675		102,322	30
Hydrants (348)	1,000		88,818	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	3,675	0	1,199,348	•
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371)			0 0	34
Office Furniture and Equipment (372)			1,253	
Computer Equipment (372.1) Transportation Equipment (373)			0 16,397	37
Other General Equipment (379)			9,507	-
Other Tangible Property (390)			0	•••
Total General Plant	0	0	27,157	_
Total utility plant in service directly assignable	3,675	0	1,226,505	-
Common Utility Plant Allocated to Water Department			0	40
Total utility plant in service	3,675	0	1,226,505	=

# SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources	of	Water	Supply

	30	ources of water Sup	ppiy	
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)
January				0
February				0
March	18,432			18,432
April				0
May				0
June	23,374			23,374
July				0
August				0
September	43,339			43,339
October				0
November				0
December	18,730			18,730
Total annual pumpage	103,875	0	0	103,875
ess: Water sold				92,258
olume pumped but not s	sold			11,617
olume sold as a percent	of volume pumped			89%
olume used for water pr	oduction, water quality	and system maintena	ance	
olume related to equipm	<b>-</b>	n		
Non-utility volume NOT in	cluded in water sales			
otal volume not sold but	accounted for			0
olume pumped but unac	counted for			11,617
Percent of water lost				11%
f more than 25%, indicate	e causes and state wha	at action has been tal	ken to reduce water loss	:
Maximum gallons pumpe	d by all methods in any	one day during repo	rting year (000 gal.)	
Date of maximum:				
Cause of maximum:				
Minimum gallons pumped	by all methods in any	one day during repor	ting year (000 gal.)	
Date of minimum:	-			
otal KWH used for pump	oing for the year			
f water is purchased:Ven	dor Name: NORTH	PARK SANITARY DI	STRICT	
Poir	nt of Delivery: 333 4 1/2	2 MILE ROAD, RACII	NE WI 53402	

### **SOURCES OF WATER SUPPLY - GROUND WATERS**

	Identification	Depth \	Well Diameter	Yield Per Day	Currently	
Location	Number	in feet	in inches	in gallons	In Service?	
(a)	(b)	(c)	(d)	(e)	(f)	

**NONE** 

### **SOURCES OF WATER SUPPLY - SURFACE WATERS**

	Intakes				
	Identification	Distance From Shore	Depth Below Surface	Diameter	
Location	Number	in feet	in feet	in inches	
(a)	(b)	(c)	(d)	(e)	

**NONE** 

### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

<b>Particulars</b>	Unit A	Unit B	Unit C
(a)	(b)	(c)	(d)

**NONE** 

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## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars	Unit A	Unit B	Unit C	
(a)	(b)	(c)	(d)	

**NONE** 

Date Printed: 04/21/2004 6:06:57 PM PSCW Annual Report: MDW

### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

			Number of Feet						
Pipe Material (a)	Main Function (b)	_			_				
		Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Increase or (Decrease) (g)	End of Year (h)		
M	D	4.000	18	0	0	0	18	_ 1	
M	D	6.000	33,955	0	0	0	33,955	2	
M	D	8.000	22,124	0	0	0	22,124	_ 3	
M	D	10.000	3,560	0	0	0	3,560	4	
M	D	12.000	14,604	0	0	0	14,604	 5	
Total Within M	lunicipality		74,261	0	0	0	74,261	_	
Total Utility		=	74,261	0	0	0	74,261	_	

### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.

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- b. If assessed against property owners, explain the basis of the assessments.
- c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
- d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	23	0	0	0	23	1	1
M	1.000	614	2	0	0	616	2	2
M	1.250	7	1	0	0	8		3
M	1.500	81	1	0	0	82		4
M	2.000	18	0	0	0	18		5
Р	2.000		1	0	0	1		6
M	3.000	8	0	0	0	8		7
M	4.000	2	0	0	0	2		8
M	8.000	1	0	0	0	1		9
Total Utili	ty _	754	5	0	0	759	3	

### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

**Number of Utility-Owned Meters** 

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.750	799	21	48	0	772	63	<del></del> 1
1.000	24	0	1	0	23	0	2
1.500	5	0	0	0	5	0	3
2.000	14	0	0	0	14	0	4
3.000	6	1	1	0	6	0	5
Total:	848	22	50	0	820	63	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	
0.750	733	6	0	0	0	33	772	_ 1
1.000	21	1	0	0	0	1	23	2
1.500	2	3	0	0	0	0	5	_ 3
2.000	2	12	0	0	0	0	14	4
3.000	0	6	0	0	0	0	6	5
Total:	758	28	0	0	0	34	820	_

### **HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	135	2	2		135	2
Total Fire Hydrants	135	2	2	0	135	- -
Flushing Hydrants						
	0				0	3
<b>Total Flushing Hydrants</b>	0	0	0	0	0	_

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year

Number of hydrants operated during year: 25

Number of distribution system valves end of year: 231

Number of distribution valves operated during year: 96

### WATER OPERATING SECTION FOOTNOTES

### Water Operation & Maintenance Expenses (Page W-05)

Operating labor has increased because increased maintenance and repairs were completed in 2002 for meters and boxes.

Operating supplies has increased due to the purchase of repair parts to replace clamps and water boxes.

Maintenance of plant has increased due to more water main breaks in 2002 as opposed to 2001. Seven breaks occured in 2002.

### Water Services (Page W-16)

THE COST OF WATER SERVICES ADDED DURING THE YEAR WERE FINANCED BY PROPERTY OWNERS AND RECORDED AT ESTIMATED COST.

### Meters (Page W-17)

The two residential homes with two inch meters are significant size homes with up to nine bathrooms and large pools.

### **Hydrants and Distribution System Valves (Page W-18)**

The Utility was not able to operate half the hydrants and valves in 2002 because of the time commitment needed to repair the meters, water boxes and water mains. Increased operations of the hydrants and valves is scheduled in 2003.